

SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL
***Draft* MINUTES OF THE FULL COUNCIL MEETING OF SOUTH**
CADBURY & SUTTON MONTIS PARISH COUNCIL HELD AT SUTTON
MONTIS VILLAGE HALL

Thursday 18th January 2024 at 19:30hrs

Present - Councillors David Soper, Chairman (DS) Mike Semmons (MS) (John Griffiths (JG)
Cherry Toop (Parish Clerk)
Sarah Dyke Somerset Councillor (SD)

The Chairman opened the meeting and advised it is being recorded

- PC 2024/01** **Apologies** received from Cllrs Mike Toop, Liz Tabor and Peter Cook
- PC 2024/02** **Declarations of interest**
None to declare
- PC 2024/03** The **minutes** of the Extraordinary General Meeting held on Thursday 11th December 2023 were **approved** and signed as an accurate record by the Chairman
- PC 2024/04** No expressions of interest received have been received for the **Casual Vacancy**
- PC 2024/05** The **Clerk's report** was discussed
- PC 2024/06** No members of the public were present to raise any matters in the **open session**
- PC 2024/07** **Somerset Council Councillor update**
SD reported on the current financial emergency situation.
Actions taken up from the last meeting by Cllr Nicola Clark are ongoing
- PC 2024/08** No report has been received from the **Police**
- PC 2024/09** **Local Community Network**
The Clerk gave an update from the last meeting. It was **resolved** that DS will attend the next meeting virtually on 22nd February 2024
- PC 2024/10** **Planning Updates and Applications**
1. Application **23/03227/S19 Stable Cottage Sutton Montis Road Queen Camel Yeovil Somerset BA22 7HF** S73 application to vary condition 2 (approved plans) to allow variation in the roof profile, in relation to planning approval 20/00745/LBC for Erection of new

double garage and workshop and minor boundary alterations was discussed and **supported**

2. Application **23/03108/S73 Stable Cottage Sutton Montis Road Queen Camel Yeovil Somerset BA22 7HF S73** application to vary condition 2 (approved plans) to allow variation in the roof profile, in relation to planning approval 20/00744/HOU for Erection of new double garage and workshop and minor boundary alterations was discussed and **supported**

PC 2024/11 Village Hall Committees

South Cadbury –

1. MS conveyed thanks from the committee for the donation towards the hall management and grass cutting.
2. The new play equipment is being revisited due to concerns with the contract. The Clerk reminded that an order needs to be placed by the parish council and goods received and invoiced by 31/03/2024.
3. A beacon for both villages has been suggested to celebrate the 80th D-Day anniversary on 6th June 2024
4. Residents are able to use an electric vehicle free of charge for 1 week as part of the Gridserve pilot

Sutton Montis –

No report received

PC 2024/12 Highways and Rights of Way

1. A resident has asked for a blocked storm drain reported 02/01/2024 (695383) to be raised. SD agreed to take this up with Somerset Council
2. There will be a Highways Working Group zoom meeting on 29/01/2024
3. JG reported that the pipe below the storm drain by Orchard House has nowhere to discharge
4. The continuing problems with HGV traffic accessing Sutton Farm was discussed. It was **resolved** to form a working group with 2 representatives invited from Queen Camel Parish Council and Corton Denham Parish Council to discuss the concerns and agree next steps. JG suggested Frances Bebbington is also invited as he is very knowledgeable on the history of the village. The Clerk will convene a meeting

PC 2024/13 The budget for 2024/2025 was discussed and **approved** with provision made for services likely to be devolved from Somerset Council due to the financial emergency

PC 2024/14 It was **resolved** that the precept requested for 2024/2025 will be £7900 representing an increase of £11.09 for a Band D property (£47.58).

PC 2024/15 It was resolved to **defer** the Biodiversity item to the next meeting

- PC 2024/16** It was resolved to **defer** the Emergency Plan item to the next meeting to enable training to be received
- PC 2024/17** It was **resolved** not to have a Community Review Project but to reconsider its need if appropriate in the future
- PC 2024/18** It was **approved** for the Clerk to attend parts 2 and 3 of the SALC GDPR training
- PC 2024/19** It was resolved to **defer** the Contract of Employment item to the next meeting to enable councillors more time to consider
- PC 2024/20** **Financial matters**
1. The Clerk presented statements to show the bank balance as at 31/12/2023 was £26286.07. Unpresented cheques totalling £1047.50 were reconciled with the cashbook totalling £25238.57
 2. The following items were **approved**
 - a. Reimbursement to Clerk £379 for Lenovo Laptop
 - b. Reimbursement to Clerk £175 software and antivirus bundle
 - c. Back-pay calculation of Clerk's salary by Natural numbers. It was **resolved** that DS will sign the cheque for payment to the Clerk when payslips have been prepared
 3. The time sheets for November and December 2023 were **approved** and signed by the Chairman
 4. It was **resolved** not to take up the email offer of bus shelter maintenance
- PC 2024/21** **Correspondence**
1. The email from a resident of Chapel Cross House, South Cadbury was discussed. It was **resolved** that the Clerk will respond with advice to contact both the highways and planning teams of Somerset Council regarding any permission that may be required for the planned flood prevention works at the property
 2. The Clerk reported that there is a scheme to purchase a defibrillator which would represent considerable savings over the existing contract with SWAST. It was **resolved** that the Clerk will forward the email received with details of the scheme
 3. It was **noted** that emails/letters of thanks have been received from Citizens Advice, Dorset & Somerset Air Ambulance, South Cadbury Village Hall Committee, Sutton Montis Village Hall Committee and CAT Bus ringandride following recent donations made to the respective organisations
- PC 2024/22** The following items were agreed for the next Agenda
1. Biodiversity policy and objectives
 2. Contingency and Emergency Plan

3. Clerk's Contract of Employment
4. Defibrillator Grant Scheme

Date of next meeting 14th March 2024

Meeting closed 9.10

Signed Date

Minutes prepared by Cherry Toop (Parish Clerk)

2nd February 2024

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