

**SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING OF SOUTH CADBURY &
SUTTON MONTIS PARISH COUNCIL HELD AT SUTTON MONTIS
VILLAGE HALL**

Thursday 16th March 2023 at 19:30hrs

Present - D Soper (Chair) M Toop (Vice Chair) M Semmons L Tabor J Griffiths
C Toop (Parish Clerk) Ian Conway (public member)

The Chairperson opened the meeting and advised the meeting is being recorded. The public were reminded they are only permitted to speak during the open session

PC 2023/17 To receive Apologies for absence and to approve the reasons given
Apologies received from Cllr Sarah Dyke

PC 2023/18 Declarations of interest Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct
No interests to declare

PC 2023/19 To approve and sign as a correct record the minutes of the Full Council Meeting held on Thursday 12th January 2023

The minutes of the Full Council Meeting held on Thursday 12th January 2023 were approved and signed as a correct record by the Chairperson

PC 2023/20 Actions from previous meeting

1. **New bank account update** – paperwork now ready to change mandate on HSBC account. Can then proceed with opening new Nat West account
2. **New website update** – still a lot of work to do
3. **Planning applications hyperlink** – no response from SSDC planning team however applications can easily be accessed in a few clicks
4. **Grit bin for South Cadbury** – Clerk still needs to contact Jamie Montgomery
5. **Grant policy** – no update as yet

PC 2023/21 Open session

Ian Conway advised an application has been published in Western Gazette to vary the Operator's Licence to increase number of HGV korries that can be parked at Sutton Farm from 5 to 10. There are 21 days in which to object from the date of the publication (9th March 2023) Residents are directly affected by lights flashing, horns blasting and other noise nuisance from 5.00 every morning. Queen Camel Parish Council will be discussing this at their meeting on Monday 21st March at 7.30 in the memorial hall, Queen Camel.. Agreed the Clerk will attend to report on our Council's action. Clerk will write letter of objection and CC in Cllr Dyke

PC 2023/22 District/County Councillor update report

- NO report received

PC 2023/23 PCSO items

- Nothing to report. Burglary has occurred at Priests House and building equipment taken

PC 2023/24 Planning Updates and Applications

- **APPLICATION NUMBER 22/03080/HOU Menteith House Sutton Montis Road Sutton Montis** – Permitted with conditions
- **APPLICATION NUMBER 23/00473/HOU at Church Cottage Church Hill Sutton Montis** – unanimously support the application

PC 2023/25 South Cadbury Village Hall Committee update

- **Cllr Semmons reported quotes for £10-15000k have been received to purchase new toddler play park equipment for South Cadbury Village Hall. Unanimously agreed the CIL money can be given but will again requested quotes for consideration**

PC 2023/26 Highways

1. **Sutton Road** – discussed during Open Session
2. **A303 slip roads** – the Council has been approached by North Cadbury Parish Council regarding the surface in need of urgent repair. National Highways have allegedly advised the deeds to the road are missing so unable to repair the road. Agreed the Clerk will report to National Highways to see what response is received and lodge a joint complaint with North Cadbury Parish Council as appropriate
3. **Potholes** – the Clerk will note and report the potholes and running water around the both villages and by the railway bridge

PC 2023/27 Finger posts – the email received from Normtec previously circulated was discussed. Cllr Griffiths advised he had found some more local companies online which might be able to offer a more competitive quote. Agreed the Clerk will send photos for Cllr Griffiths to contact and obtain quotes

PC 2023/27 Clerk items

1. **Consultation Notification – Somerset Statement of Community Involvement** – discussed and unanimously agreed the council does not want to comment on the consultation
2. **Speed awareness wheelie bin stickers** - the Clerk asked if the Council was interested in purchasing wheelie bin stickers for residents – discussed and unanimously agreed not to pursue as appears to have little impact on speed reductin
3. **Proletic solar lighting** – the Clerk advised she has been contacted to gauge interest in having solar lighting such as street lamps which do not require existing electricity sites – discussed and unanimously agreed not to pursue due to concerns of light pollution
4. **Community Support Unit vehicle** – the previously circulated email was discussed and unanimously agreed the Council does not wish to support this resource

5. **Somerset Emergency Community Contacts** – the Clerk advised she had made further enquiries and confirmed a named person is needed as first point of contact in an emergency to provide information on the locality. If the contact is not available then a neighbouring contact will be alerted. Agreed the Clerk will put her name forward as the emergency contact

PC 2023/28 Financial matters

1. **SALC Invoice 1956 Essential Clerks Part 3 training £30** – Approved for payment by Clerk and reimbursement when bank account available
2. **Western Web Invoice 23555 Registration of new domain £30** – payment has been made by the Clerk – Approved retrospectively and Clerk to be reimbursed
3. **SALC preparing for Audit training £35** – Approved for payment by Clerk and reimbursement when bank account available
4. **Clerk salary** – to be discussed at next meeting

PC 2023/29 Correspondence to be noted – no correspondence received

PC 2023/30 Agenda items for next meeting

Annual Parish meeting
Annual Parish Council meeting
Full Council meeting
Clerk salary
Laptop
Parish Council email accounts
Slip roads
CAT bus poster

PC 2023/31 Date of next meeting

Meeting closed at 20.30

Signed Date

Minutes prepared by Cherry Toop (Parish Clerk)
18/04/2023
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