

**SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL**  
**Draft MINUTES OF THE EXTRAORDINARY GENERAL MEETING OF**  
**SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL HELD AT**  
**SUTTON MONTIS VILLAGE HALL**  
**Thursday 19th October 2023 at 19:30hrs**

Present - Councillors David Soper (Chairman) Mike Semmons John Griffiths  
Cherry Toop (Parish Clerk)

**The Chairman opened the meeting**

**PC 2023/104** Apologies received from Cllrs Mike Toop and Peter Cook also County Councillors Sarah Dyke and Nicola Clark

**PC 2023/105 Declarations of interest**

No interests to declare

**PC 2023/106** The minutes of the parish council meeting held on 21<sup>st</sup> September 2023 were **APPROVED** as a correct record and signed by the Chairman

**PC 2023/107** No applications have been received for the **Casual Vacancy**

**PC 2023/108** Planning **application 23/02381/ADV** Display of 4 no. non-illuminated free standing signs **Teals Farm Shop 1 Orchard Lane South Cadbury Yeovil Somerset BA22 7FS** was considered. It was **RESOLVED** to support the application subject to necessary approval by the Highways team of Somerset Council due to location

**PC 2023/109** It was **RESOLVED** to defer grants and donations to the next meeting for consideration in conjunction with budget discussions

**PC 2023/110 Financial matters**

The Clerk advised following a visit to HSBC on 16/10/2023 to pay in the £50 cash she was advised the bank account is under review due to post having been returned in May and currently no credit or debit transactions can be made. A complaint has been lodged with HSBC as the Clerk was assured during a visit on 08/09/2023 that all was in order with the account and cheques could be drawn. The Clerk has informed the internal auditor that the cheque previously issued will be returned A telephone appointment has been arranged for 03/11/2023 to resolve the matter.

It was **APPROVED** Clerk shall pay SALC Affiliation Fee April 2023-March 2024 invoice 2727 for £92.68 for reimbursement to the Clerk when the bank account is resolved

It was retrospectively **APPROVED** for Cllr Cook to attend the Recruiting and Retaining Councillors training at a reduced cost of £12.50

It was **APPROVED** for Cllr Cook to attend the Responding to Planning Applications training at a cost of £25

**PC 2023/111 Meeting dates for 2024**

The following dates meeting dates were **APPROVED** and will be published on the noticeboards and website by the Clerk

18th January 2024 – Full Council meeting

15th March 2024 – Full Council meeting

16th May 2024 – Annual Parish Council meeting, Annual Parish Meeting and Full Council meeting

18th July 2024 – Full Council meeting

19th September 2024 – Full Council meeting

21st November 2024 – Full Council meeting

**Meeting closed 8.00 pm**

Signed ..... Date .....

Minutes prepared by Cherry Toop (Parish Clerk)

20<sup>th</sup> October 2023

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