

**SOUTH CADBURY AND SUTTON MONTIS
PARISH COUNCIL**

NOTICE OF FULL PARISH COUNCIL MEETING

Members of the Public and the Press are invited to attend all Council Meetings

Although no prior notification is needed it would be helpful to let the Clerk know of any plans to film or record the meeting so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting and you are asked to act in a reasonable manner and not disrupt the conduct of meetings. Recording must be clearly visible to anyone at the meeting.

Dear Councillors,

You are hereby summoned to attend the following meeting:

Meeting of... The Full Council: SOUTH CADBURY AND SUTTON MONTIS PARISH COUNCIL

Time... 19:30 hrs

Date... Thursday 23rd November 2023

Place... Sutton Montis Village Hall

Councillors will be discussing all the items listed on the Agenda.

Yours faithfully

Cherry Toop

Parish Clerk

16th November 2023

AGENDA

PC 2023/112 To receive apologies for absence and to approve the reasons given

PC 2023/113 Declarations of interest Members to declare any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct

PC 2023/114 To approve and sign as a correct record the minutes of the Extraordinary General Meeting held on Thursday 19th October 2023

PC 2023/115 To receive an update about applications for the Casual Vacancy on the Parish Council and consider applications, if any for approval

PC 2023/116 To receive the Clerk's report (circulated) and resolve actions from last meeting

PC 2023/117 Open session for members of the Parish to speak. This is restricted to approximately 15 minutes in total, but shall be at the Chairman's discretion

PC 2023/118 Somerset Council Councillor update

1. Report circulated
2. To consider formation of River Cam flood warning group and resolve best method to alert residents of potential flooding

PC 2023/119 Police update

Report circulated

PC 2023/120 Local Community Network To receive an update from the last meeting and resolve who should attend next meeting on 6th December 2023

PC 2023/121 Planning Updates and Applications

1. To consider new planning applications received and resolve to submit comments where appropriate
2. To receive any update on outstanding applications

PC 2023/122 Village Hall Committees

To receive an update from representatives for

1. South Cadbury
2. Sutton Montis

PC2023/123 Village name plate and 20 mph speed restriction

To receive report on questionnaire responses and resolve any actions arising

PC 2023/124 Highways and Rights of Way

To receive any updates and resolve any actions arising

PC 2023/125 Budget setting

To consider draft budget (circulated) and proposed precept for 2024-2025

PC 2023/126 grants

To consider requests received and resolve amounts to be paid

1. South Cadbury and Sutton Montis Village Hall
2. Sutton Montis Village Hall
3. Citizens Advice
4. CAT bus Ring and Ride
5. Grass cutting maintenance of South Cadbury Playing Field

PC 2023/126 Devolution of Somerset Council Assets and Services

To consider the letter received from the Leader of the Council and resolve what action, if any is required

PC 2023/127 SALC

To consider the letter received from SALC Chairman and submit a response as appropriate

PC 2023/128 Climate and Ecology Bill

To consider support for Bill and resolve any action required

PC 2023/129 Community Review Project

To consider if a Community Review is needed

PC 2023/130 Budget and Precept for 2024/2025

To consider the draft budget (circulated) and discuss required changes

PC 2023/131 Financial matters

1. To receive an update of the bank balance and monthly charges
2. To consider online banking with HSBC
3. To consider and approve any payments since last meeting
 - 1) Sally Palmer £100 Annual audit of accounts. New cheque to be issued when bank account active
 - 2) SALC invoice 2879 £35 Transparency Code training
 - 3) SALC invoice 2846 £12.50 Recruiting and Retaining Councillors
4. To receive and approve Clerk timesheets for September and October 2023
5. To consider the agreed National Salary Pay Scales for 2023/2024 and approve back payment of clerk salary from 01/04/2023 including holiday pay
6. To consider appointing payroll provider to produce payslips for Clerk

PC 2023/132 Correspondence to be noted

1. Complaint of obstructed highway and safety concern from overhanging bushes and shrubs at Lower Camelot, South Cadbury

PC 2023/130 Agenda items for next meeting

Date of next meeting 18th January 2024

Cherry Toop

Cherry Toop (Clerk to Parish Council)

16th November 2023

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