

SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL
Draft MINUTES OF THE ANNUAL MEETING OF SOUTH CADBURY & SUTTON
MONTIS PARISH COUNCIL HELD AT SUTTON MONTIS VILLAGE HALL
Thursday 16th May 2024 at 19:30hrs

Present – Cllrs Mike Toop Vice Chairman (MT), Mike Semmons (MS), John Griffiths (JG), Liz Tabor (LT), Peter Cook (PC)
Cherry Toop (Parish Clerk) and Martin Coombs (MC) Sutton Montis Village Hall representative
No members of the public were in attendance

The Vice Chairman opened the meeting

- PC 2024/52** DS was **ELECTED** as Chairman of the Council for 2024/2025. As he was unable to attend it was **RESOLVED** and his Declaration of Acceptance of Office will be signed at the next meeting
- PC 2024/53** MT was **ELECTED** as Vice Chairman of the Council for 2024/2025 and signed his Declaration of Acceptance of Office. It was **RESOLVED** that MT should preside as Chairman for the Annual and Council meeting
- PC 2024/54** **APOLOGIES** for absence were received from Cllr David Soper and Somerset Councillor Nicola Clark
- PC 2024/55** The Clerk advised the minutes of the Annual Parish Council Meeting held on Thursday 18th May 2023 were signed by the Chairman at the Extraordinary Meeting on 08/06/2023 and did not need to be re-signed
- PC 2024/56** No applications have been received for the **Casual Vacancy** on the Parish Council
- PC 2024/57**
1. MS and MC were **ELECTED** as Village Hall Committee representatives for South Cadbury and Sutton Montis respectively
 2. DS, MT, PC and the Clerk were **ELECTED** as signatories for the bank account
- PC 2024/58** The following policies and documents were **ADOPTED**
Standing Orders (no change)
Code of Conduct (no change)
Financial Regulations (latest NALC update)
Register of Assets

Signed Date

Minutes prepared by Cherry Toop (Parish Clerk)
21st May 2024

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