

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:	South Cadbury and Sutton Montis Parish Council		
County area (local councils and parish meetings only):			
<b>Financial year ending 31 March 2024</b>			
Prepared by (Name and Role):	Cherry Toop Responsible Finance Officer		
Date:	16/05/2024		
		£	£
<b>Balance per bank statements as at 31/3/xx:</b>			
	HSBC	14,948.0	14,948.0
Petty cash float (if applicable)			-
Less: any un-presented cheques as at 31/3/24		0.00	-
Add: any un-banked cash as at 31/3/24			-
<b>Net balances as at 31/3/24 (Box 8)</b>			<b>14,948.0</b>