

South Cadbury and sutton Montis Schedule of Regular Payments

Item	Amount	Frequency
Annual Parish Meeting refreshments	£75.00	Annually
Bank charges	£6.00	Monthly
Insurance	£400.00	Annually
Mileage	£30.00	Ad hoc
Postage	£10.00	Ad hoc
Stationery	£100.00	Ad hoc
Office sundries	£100.00	Ad hoc
Clerk Home Office Working Allowance	£26.00	Monthly
Internal Audit fee	£250.00	Annually
SALC membership	£175.00	Annually
Information Commissioners Office fee	£35.00	Annually
Natural Numbers payroll fee	£50.00	Annually
Clerk salary	variable	Monthly
HMRC PAYE and National Insurance Contributions	variable	Monthly
Microsoft Office renewal	£60.00	Annually
Cloud storage renewal	£150.00	3-yearly
Domain charges	£30.00	2-yearly
Email account charges	£90.00	Annually
Website hosting	£100.00	Annually
Clerk training	£150.00	Ad hoc
Councillor training	£200.00	Ad hoc

Approved 22/05/2025 2025/52 6.

Notes

Review following attendance

When moved to Unity Trust Bank

Zurich more competitive than current insurer

If claimed

As required

As required

As required

Payable by standing order

Direct debit

Contract 6 hours per week plus additional hours as
approved by council

As advised by payroll provider

Renews January 2027

Renews January 2027

Renews August 2025

As required

As required