

Clerk report – November 2025

Updates from previous matters

1. **Defibrillator** - there is still no resolution for electricity supply and earthing to the unit in South Cadbury. A decision needs to be made on how to progress this

Casual Vacancy

To date no applications have been received

Unitary reports

Report for Hayward circulated, no report from Nicola currently available

Planning

No new applications received. Report has been updated as at 15/11/2025

Response has been submitted to the planning team at Somerset Council following the Extraordinary Meeting on 21/10/2025

Highways and Rights of Way

Potholes have been repaired on Allotment Road and Sutton Montis Road in Sutton Montis

Broken gate/frame repaired on Sutton Montis Road

Repair to exposed ironwork on Chapel Road in South Cadbury

Pothole repairs still needed in South Cadbury

A303 slip roads still awaiting maintenance

Training

Councillors are reminded they are required to undertake refresher Code of Conduct training provided by SALC

Retrospective approval needed for Annual Governance and Assertion 10 training attended by Clerk on 23/10/2025 - £25

Community Speedwatch

Meeting took place on 05/11/2025 with PCSO Jacob Tailby who gave an overview of the scheme. Whilst there is sufficient interest in the scheme it will need a coordinator. The Clerk will set up a Whats App group to connect the volunteers but has made it clear this will be community led but supported by the parish council

IT policy

A draft policy has been drafted and circulated to consider for adoption

Budget 2026/2027

Draft budget circulated for consideration but can be amended and agreed at January meeting

Bank Reconciliation

Reimbursement to Clerk for postage was misread as £13.**60** instead of £13.**80** when cheque prepared so 20 pence is owed to the Clerk to correct and reconcile the bank account

Correspondence

Grant requests with supporting information received from South Cadbury Village Hall, St Thomas a Becket Church and Holy Trinity Church

Banking

Balance as at 31/10/2025 £22579.21

Monthly account fee now removed – cheque fees September £0.80 and October £0.40

Suggest consideration is given to opening a business savings account

Payments to approve

- Clerk salary September £370.08 and October £370.08
- Home Office Allowance invoice October 2025 £26.00 and November £26.00
- SALC invoice 2449 £25 - Annual Governance and Assertion 10 training

Cherry

15/11/2025