

SOUTH CADBURY AND SUTTON MONTIS PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Members of the Public and the Press are invited to attend all Council Meetings

Although no prior notification is needed it would be helpful to let the Clerk know of any plans to film or record the meeting so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting and you are asked to act in a reasonable manner and not disrupt the conduct of meetings. Recording must be clearly visible to anyone at the meeting.

Dear Councillors,

You are hereby summoned to attend the following meetings:

Parish Council Meeting of SOUTH CADBURY AND SUTTON MONTIS PARISH COUNCIL

Time 19:30 hrs

Day Thursday 16th July 2026

Place Sutton Montis Village Hall

Councillors will be discussing all items listed on the Agenda

Yours faithfully

Isobel Rorison

Parish Clerk

16th July 2026

AGENDA

1. To **RECEIVE** apologies for absence and to **APPROVE** the reasons given
2. Members to **DECLARE** any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct
3. To **APPROVE** and sign as a correct record, the minutes of the Full Council meeting held on 21/05/2026 and resolve any matters outstanding
4. To **RECEIVE** an update about applications for the Casual Vacancy on the Parish Council and **CONSIDER**, if any, applications for approval
5. To **RECEIVE** the Clerk's report and resolve any actions arising
6. To **RECEIVE** the Somerset Councillors' reports and any update
7. **Planning**
 1. To **RECEIVE** the Planning update report
8. **Highways and Rights of Way**
 1. To **RECEIVE** any updates and resolve any actions arising
 2. To **RECEIVE** an update on refurbishment of the fingerposts and **RESOLVE** further action, if appropriate
 3. To **RECEIVE** update on signage for Sutton Montis
 4. To **RECEIVE** an update from the Sutton Farm Working Group
9. To **RECEIVE** an update from Village Hall Committee representatives for
 1. South Cadbury

2. Sutton Montis

- 10.** To **CONSIDER** any training requirements for the Clerk and councillors
1. SALC Code of Conduct - £25pp – John Griffiths, Isobel Rorison (17th August, 11th Sept)
 2. Beyond the Precept – Peter Cook – no dates currently offered
 3. SALC Essential Clerk Parts 1-4 – total cost: £225 – Isobel Rorison
- 11. Financial matters**
1. To **RECEIVE** an update of the bank balance and monthly charges
 2. To **APPROVE** the bank reconciliation as at 31/06/2026 prior to signing by the Chairman and Clerk
 3. To **RECEIVE** and **NOTE** Clerk timesheets for March, April, May, June 2026
 4. Payments to **APPROVE**
 1. Clerk salary March, April, May, June
 2. Home Office Allowance invoices for April £26.00, May £26.00 and June £26.00
- 12.** To **RECEIVE** any correspondence
1. South Cadbury resident re refurbishment of traffic signs
 2. Grit Bin survey request – for completion 21st August 26

Date of next meeting 17th September 2026 at Sutton Montis Village Hall

Isobel Rorison

Parish Clerk

Phone 07740982368

E-mail: clerk@southcadburyandsuttonmontispc.org.uk www.southcadburyandsuttonmontispc.org.uk