

SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL
***Draft* MINUTES OF THE FULL COUNCIL MEETING OF SOUTH**
CADBURY & SUTTON MONTIS PARISH COUNCIL HELD AT SUTTON
MONTIS VILLAGE HALL

Thursday 16th July 2026 at 19:30hrs

In attendance: Peter Cook (PC), Mike Semmons (MS), David Soper (DS) – Chairman, John Griffiths (JG)

Also Isobel Rorison (IR) - Parish Clerk, Somerset Cllr Hayward Burt (HB)

No members of the public were present

1. Liz Tabor (LT) sent her **apologies** for the meeting.
2. No **Interests** were declared in any agenda items
 1. Updated **Notices of registerable interests** received from JG, MS, DS. PC & LT to supply asap
3. The **minutes** of the Full Council meeting held on 21st May 2026 were approved and signed by the Chairman.
4. There has been an expression of interest in the **Casual Vacancy** on the parish council from a resident of South Cadbury. MS to follow up and invite to next meeting
5. The **Clerk's report** was received.
 1. **EV charging** – public charging available at Teals, Haynes Motor Museum and Queens Arms, Corten Denham deemed to be sufficient given the level of demand and no obvious location for charging points in either village. No further action to be taken.
 2. **South Cadbury Defibrillator** – SM to speak to Andrew Miles to resolve question of earthing.
 3. **Scam information session** – request from AGM, IR in touch with Avon & Somerset police re potential dates in Autumn.
 4. **Insurance to be renewed** – IR to forward details to DS for action
6. HB updated on the **Somerset Councillor report**
7. **Planning**
 1. **Sutton Montis Village Hall** floor repair application approved
 2. **Meadow View** development application status remains 'awaiting decision'
 3. The proposed scheme of delegation for response to minor planning applications was approved for adoption and issued into standing orders. IR to upload to the website.
8. **Highways and Rights of Way**

1. PC noted that following his reporting of **potholes** on Church Hill on the way out of Sutton Montis, repairs were carried out quickly and efficiently.
2. Recent issue of melting tarmac due to high temperatures has been dealt with by council dusting with fine grit.
3. **Fingerpost refurbishment** – PC to take forward by getting quotes. HB to send list of potential suppliers able to carry out the repairs.

9. Village Hall Committee updates

1. **South Cadbury** – MS reported a joint event with SM village hall is planned for mid-October
2. **Sutton Montis** – PC reported a cream tea party planned for Sunday 19/07/26
3. It was agreed that requests for funding by both village halls should be presented for discussion at the next meeting of the PC.

10. The following training was approved:

1. JG & IR to attend refresher Code of Conduct training 11/9/26
2. IR to attend Essential Clerk training pt. 1-4

11. Financial matters

1. The **bank balance** as at 16/07/2026 was £24836.66
2. The **Clerk timesheets** for March, April, May 2026 were noted
3. The following **payments** were approved
 - a) **Home Office Allowance** invoices for April £26.00, May £26.00 and June £26.00

12. Correspondence

1. The Clerk updated on email received from South Cadbury resident re the repair/refurbishment of signage. SM to establish which authority responsible.
2. Grit box survey – DS to check Sutton Montis locations (Kembers Hill). SM to check SC location (Teals).

AOB:

1. Card of thanks for leaving gift from Cherry and Mike Toop noted
2. Agreed election of Vice Chair role should be on agenda at next meeting
3. Online banking approval to be resolved (DS)

Date of next meeting 17th September at Sutton Montis village hall.

Meeting closed 9.00 pm

Signed

Date