SOUTH CADBURY AND SUTTON MONTIS PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Members of the Public and the Press are invited to attend all Council Meetings

Although no prior notification is needed it would be helpful to let the Clerk know of any plans to film or record the meeting so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting and you are asked to act in a reasonable manner and not disrupt the conduct of meetings. Recording must be clearly visible to anyone at the meeting.

Dear Councillors,
You are hereby summoned to attend the following meetings:

Parish Council Meeting of SOUTH CADBURY AND SUTTON MONTIS PARISH COUNCIL
Time 19:00 hrs
Day Thursday 17th September 2026
Place Sutton Montis Village Hall

Councillors will be discussing all items listed on the Agenda

Yours faithfully
Isobel Rorison
Parish Clerk
15th September 2026

AGENDA

1. To **RECEIVE** apologies for absence and to **APPROVE** the reasons given

2. Members to **DECLARE** any interests they may have in agenda items that accord with the requirements of the Councils Code of Conduct

3. To **APPROVE** and sign as a correct record, the minutes of the Full Council meeting held on 16/07/2026 and Emergency General Meeting held on 06/08/2026 and **RESOLVE** any matters outstanding

4. To **RECEIVE** an update about applications for the Casual Vacancy on the Parish Council and **CONSIDER**, if any, applications for approval

5. To **RECEIVE** the Clerk's report and resolve any actions arising

6. To **RECEIVE** the Somerset Councilors' reports and any update

7. **Planning**

1. To **RECEIVE** the Planning update report

8. **Highways and Rights of Way**

1. To **RECEIVE** any updates and resolve any actions arising
2. To **RECEIVE** an update on refurbishment of the fingerposts and **RESOLVE** further action, if appropriate
3. To **RECEIVE** update on signage for Sutton Montis
4. To RECEIVE update on repairs to signage in South Cadbury

9. To **RECEIVE** an update from Village Hall Committee representatives and **CONSIDER** applications for funding for

1. South Cadbury
2. Sutton Montis

10. To **CONSIDER** any training requirements for the Clerk and councillors

1. Andrew Miles – course titles and dates to be confirmed
2. Beyond the Precept – Peter Cook – no dates currently offered

11. **Financial matters**

1. To **RECEIVE** an update of the bank balance and monthly charges
2. To **APPROVE** the bank reconciliation as at 31/08/2026 prior to signing by the Chairman and Clerk
3. To **RECEIVE** and **NOTE** Clerk timesheets for July, August 2026
4. Payments to **APPROVE**
    1. Home Office Allowance invoices for July £26.00, August £26.00

12. To **RECEIVE** any correspondence

1. Confirmation of Precept remittance payment: £5700.00 (4.9.2026)
2. Invitation to Somerset Parish Councils annual conference 8.10.26 nr Bridgewater
3. Invitation from Somerset Rivers Authorities Community Flood Action Fund: applications for up to £20k practical works deadlines: 24.11.26 & 23.2.27
4. Notification New National Planning Policy Framework published 17.8.26
5. Request for CIL returns form to be submitted
6. Notification Precept application form due 29.1.127 – discuss at November meeting
7. Confirmation SAS pay award 3.3% agreed and backdated to 1.4.26 for Parish Clerks

Date of next meeting 19th November 2026 at tbc Village Hall

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