SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL

Draft MINUTES OF THE FULL COUNCIL MEETING OF SOUTH CADBURY & SUTTON MONTIS PARISH COUNCIL HELD AT SUTTON MONTIS VILLAGE HALL

Thursday 17th September 2026, 7pm

In attendance: Peter Cook (PC), Mike Semmons (MS), David Soper (DS) – Chairman, John Griffiths (JG), Andrew Miles (AM)
Also Isobel Rorison (IR) - Parish Clerk,

No members of the public were present

1. Liz Tabor (LT) & Somerset Cllr Hayward Burt (HB) sent **apologies** for the meeting.

2. No **Interests** were declared in any agenda items

3. The **minutes** of the Full Council meeting held on 16th July 2026 and Emergency General meeting held 6th August 2026 were approved and signed by the Chairman.

4. It was **noted** that one **Casual Vacancy** on the parish council remains open.

5. The **Clerk's report** was received.
    1. **South Cadbury Defibrillator** – safety certification required by qualified electrician.
    2. **Scam information session** –IR chasing Avon & Somerset police re event for residents.
    3. **Insurance to be renewed** – IR to request quote and arrange payment.
    4. **Banking access** – DS pursuing with HSBC
    5. **Declarations of Interests** – IR to pursue outstanding forms

6. The Somerset Councillors reports were received.

7. **Planning**
    1. **26/02066/FUL Land at Chappel Cross, South Cadbury, Yeovil, BA22 7ET.** The Application was discussed at some length; there were no objections and the Parish Council was in full support of this application.
    2. **Meadow View** development application status remains 'awaiting decision'

8. **Highways and Rights of Way**
    It was noted that a number of new potholes have appeared in the Parish. It was noted that Somerset Council provides online reporting facility:
    a) Potholes, road damage and edge loss: https://www.somerset.gov.uk/roads-travel-and-parking/potholes-and-road-damage/
    b) Problems with public right of way: https://www.somerset.gov.uk/roads-travel-and-parking/report-a-problem-with-a-public-right-of-way/

1. **Sutton Montis Fingerpost refurbishment & village signage** – DS & PC to meet to organize quotes for consideration.
2. **South Cadbury** – English Heritage signs for Cadbury Castle require repair IR to establish who is responsible for this. SM noted one South Cadbury village sign will require repair.

9. Village Hall Committee updates

1. **South Cadbury** – list of funding requests presented (MS) including: play equipment, repairs to village hall, foliage control, chain-link fence repair.
2. **Sutton Montis** – PC reported village hall floor repairs are priority.

SM & PC to present quotes at next meeting.

10. The following training was approved:

1. JG requires date for Code of Conduct refresher (IR)

11. Financial matters

1. The **bank balance** as at 14/09/2026 was £28,748.20
2. The following **payments** were approved and paid by cheque
   a) **Home Office Allowance** invoices for July £26.00, August £26.00

12. Correspondence

1. Precept remittance acknowledged
2. Somerset PC annual conference – IR send details to PC
3. Somerset Rivers Authorities Community Flood action fund: agreed no action required
4. CIL return form request – DS to check relevant items – add to future agenda
5. Precept application due 29.1.27 – add to future agenda
6. SAS pay award – noted, IR to inform payroll, to be backdated to 1.4.26
7. DS reported email from Sutton Montis resident re speed control. DS to respond re go ahead on village sign as supported by residents.

Date of next meeting 23rd November at South Cadbury village hall.
Meeting closed 9.00 pm

Signed …….. Date ……