Clerk report – November 2026

Updates from previous matters
CIL funding return to be completed
IR contract of employment ready for signature
Defibrillator SC – earthing question remains unresolved
Scam information session – request submitted to Avon & Somerset Police and AGE UK

Unitary reports
Reports from Hayward Burt circulated, no report from Nicola currently available

Planning
- **26/02434/FUL & 26/02435/LBC Parsonage Farm, Sutton Montis, Yeovil BA22 7HE**
- Meadow View application status remains 'awaiting decision'.

Highways and Rights of Way
Pothole repair reports circulated from Hayward Burt

Training
- Code of conduct refresher to be re arranged JG – 27th January 2027
- IR has completed three of four Clerk intro sessions - final session 8th December 2026.

Bank Reconciliation
- Access to bank account for Clerk to be resolved

Correspondence
- FOI received re planning application **26/02066/FUL Land at Chapel Cross, South Cadbury, Yeovil BA22 7ET**
- Preparedness survey received from Somerset council for completion.
- CIL payment received 26.10.2026 £1011.16
- Blackmoor Vale elections 6.5.2027 – Polling Station listed for Sutton Montis Village Hall

Banking
Balance as at tbc

Payments to approve
- Zurich Insurance renewal - £378.00
- SALC - £60 x 3 for IR clerk training, £20 for conduct training IR
- Western Web - £96 annual renewal of webspace and content management licence, £30 domain renewal
- IR salary – see payroll
- IR Home Office Allowance: September £26.00, October £26.00,

Isobel Rorison
16th November 2026